

# NEED TO SEE A DOCTOR?



***Got high blood pressure? Diabetes? Feeling down?***

You can get help—without losing pay or getting points.

GE Appliances cares about your wellbeing. That's why you can use ON-THE-CLOCK Care with CareATC to go to the doctor during your shift with no impact to your attendance record.

## Here's how it works

**Step 1: Schedule your appointment**

**Step 2: Get it approved** Pick up a signed, Excuse-to-Leave-the-Line form from HR and have your manager or BTL sign it.

**Step 3: Go to your appointment** Clock out when it's time to leave. After your visit, bring back your doctor's note.

**Step 4: Clock back in** Give the note to your manager. They'll fix your time punches before the next pay period.



**"I can visit a healthcare provider while I'm at work. I see my physician without losing any of my free time. This will also help me save money."**

**- Moses Baxter**  
Sheetmetal Area  
Team Leader

### How many visits are paid during ON-THE-CLOCK Care?

**Visits 1-4: Paid** during your visit, no impact on your attendance record

**Visits 5-12: Unpaid** during your visit, with no impact on your attendance.

**CareATC keeps track of your appointments and will let you know when you reach your limit.**

### CareATC Wellness Center

Building 1 Monogram, 731-244-2118

Tuesday: 8 am-4:30 pm

Wednesday: 9:30 am-6 pm

Thursday: 8am-4:30pm

\*Closed for lunch: 12-12:30

**CONFIDENTIAL & CONVENIENT**

